FACILITIES SUBSECTOR COLLECTIVE AGREEMENT
BENCHMARK

Job Family:	Technical	**Class Series:**	Data Processing
Grid:	MB21	**Class Title:**	Programmer/Systems Analyst I

I.   Level Definition

Under close supervision, positions at this level maintain existing computer applications by making modifications to applications programs and control language programs.

II.   Typical Duties

1.   Modifies existing applications programs by reviewing specifications, coding program changes and making adjustments to the job control language programs; tests and debugs programs; operates on-line terminal, remote job entry consoles and/or peripheral equipment as required.

2.   Gathers information from user departments, designs forms and prepares flow charts according to specific guidelines.

3.   Performs other related duties as assigned.

III.   Qualifications

(1)   Education, Training and Experience

Grade 12, graduation from a recognized degree or diploma program in computer programming or an equivalent combination of education, training and experience.

(2)   Skills and Abilities

(i)   Ability to communicate effectively both verbally and in writing.
(ii)   Ability to deal with others effectively.
(iii)   Physical ability to carry out the duties of the position.
(iv)   Ability to organize work.
(v)   Ability to operate related equipment.