
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Laundry

Class Series: Laundry Workers (Charge)

Grid: 27

Class Title: Laundry Worker VI (Charge)

I. Level Definition

Positions at this level are in charge of a laundry which services more than 500 beds or act as Assistant Laundry Manager of a laundry servicing more than 1000 beds.

II. Typical Duties

1. Supervises designated staff by performing duties such as scheduling and co-ordinating work assignments, and determining related training and orientation requirements.
2. Oversees and updates laundry standards and procedures; ensures safety practices and procedures are adhered to.
3. Makes recommendations regarding budget for assigned area.
4. Ensures the maintenance and repair of machinery and equipment.
5. Researches capital equipment sources, monitors inventory level, adjusts re-order points.
6. Performs other related duties as assigned.

III. Qualifications

(1) Education, Training and Experience

Grade 12, plus five years' recent related experience in a commercial or industrial laundry including one year in a supervisory capacity or an equivalent combination of education, training and experience.

(2) Skills and Abilities

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to operate related equipment.
- (v) Ability to supervise.
- (vi) Ability to organize work.