



HOSPITAL EMPLOYEES' UNION

PROVINCIAL OFFICE:
5000 North Fraser Way, Burnaby, BC V5J 5M3 • TEL: 604-438-5000 • FAX: 604-739-1510 • WEB: www.heu.org

June 24, 2010

Secretary-Treasurers

Dear Sisters and Brothers:

Re: Three – Day Know & Enforce Your Rights Workshop 2010

The Know & Enforce Your Rights Workshop is an intermediate course and is offered to HEU members who are currently dealing with grievances and contract enforcement. **You must have taken the HEU INTRO SHOP STEWARD workshop to be eligible** for this course.

The primary goals of this workshop are:

- To build upon knowledge of the collective agreement
- To foster confidence in enforcing the collective agreement and member rights
- To better understand the Duty to Accommodate
- To practice skills for dealing with member to member conflict

The following is the schedule of events:

<u>Region</u>	<u>Course Date & Location</u>	<u>Application Deadline</u>
North (Prince George)	October 19 – 21 Northern Regional Office 1197 Third Avenue, Prince George, BC	<i>September 17, 2010</i>
Interior -Kootenay (Cranbrook)	October 19 - 21 Prestige Inn 209 Van Horne Street South Cranbrook BC V1C 6R9	<i>September 17, 2010</i>
Interior - Okanagan (Kelowna)	October 19 - 21 Coast Capri Hotel 1171 Harvey Avenue, Kelowna, BC	<i>September 17, 2010</i>
Vancouver Coastal & Fraser Lower Mainland – BIG 3 (Aramark, Compass, Sodexo)	October 19 - 21 Provincial Office 5000 North Fraser Way, Burnaby, BC	<i>September 17, 2010</i>
Vancouver Island (Victoria)	November 2 - 4 The Coast Victoria Harbourside Hotel 146 Kingston St, Victoria, BC	<i>October 1, 2010</i>
Vancouver Coastal & Fraser Lower Mainland	November 16 - 18 Provincial Office 5000 North Fraser Way, Burnaby, BC	<i>October 15, 2010</i>

The application process has 3 parts:

1. Members apply to attend the course.
2. The local union prioritizes the order in which the applicants should be selected by making a 1st, 2nd and 3rd choice.
3. After members have taken the training and return to their locals, we ask that that the local union executive and Chief Shop Steward continue to work with the member to ensure greater skill development.

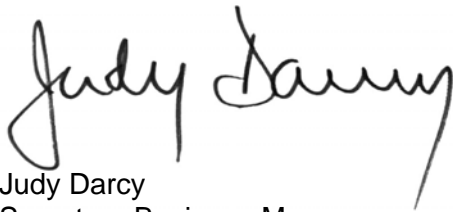
Once the **applicant and local union officer** have completed the form, please return the applications to the HEU Provincial Office – **Attention: Tanya Schlueter**, Education Department. **Application deadlines are noted above.** Please return only ONE copy of the application – either by fax (604.739.1510) or mail.

During the selection process, the union attempts to ensure that the diversity of our membership is reflected at all union educational opportunities and we consider issues such as regional, gender, equity and sectoral balance.

Applicants **SHOULD NOT** contact the Provincial Office, they will be contacted in writing or by phone once the selection process is completed.

Once a member has been selected and notified, they will be required to apply for Leave for Union Business in accordance with the appropriate Collective Agreement.

In solidarity,



Judy Darcy
Secretary-Business Manager

Enclosure

cc: Provincial Executive
Directors and Representatives
Chairpersons (for your information)