



## Overview of Joint Re-training Fund Criteria

The *Bill 29 Settlement Agreement* amended the 2006-2010 Facilities Bargaining Association (FBA\*) collective agreement to establish a \$5 million fund for re-training regular employees, who are laid off or bumped due to contracting out.

**Those eligible must be covered by the facilities collective agreement. For more information, see the Joint Re-training Fund “Frequently Asked Questions”.**

### WHO MAY APPLY FOR MONEY FROM THE FUND?

To receive a payment from the Fund, you must:

- have been a regular employee;
- have been a member of a union in the FBA; and
- have been laid off or been bumped due to contracting out.

**NOTE: You will not be eligible to receive re-training funds, if you choose to bump, fill a vacancy, or take the enhanced severance package.**

### WHAT WILL THE FUND COVER?

The Fund will cover tuition and course materials – up to a total of \$10,000 – plus a maximum \$100 daily stipend for each full-time training day (pro-rated based on actual course hours per day upon verification of attendance from instructor) for up to one year. However, for the LPN program and the Rehab Assistant program, the stipend will be payable for up to one and one-half (1½) years.

\*Note: The distance portion of a program (at home study) is not eligible for a stipend. If a distance program has scheduled in-class or practicum time, only that portion of the training will be eligible for the stipend.

The Fund will give preference to a course or program taken at a British Columbia public post-secondary college or institute, or a B.C. School District Continuing/Adult/Education program. An exception may be made – on a case by case basis – if the course or program is not offered in a B.C. public institution.

## WHAT DOCUMENTS SHOULD I INCLUDE WHEN APPLYING?

You'll need to complete an Application Form, and include the following:

- A copy of your notice of displacement.
- AND –
- Proof of *acceptance* or *registration* for the re-training program/course.
- OR –
- *Confirmation* of being on a waitlist for the re-training program/course.

## HOW DO I APPLY?

Application Forms are available at <[www.heu.org](http://www.heu.org)>.

To apply, submit a completed Application Form to:

**Joint Re-training Fund**  
c/o the Hospital Employees' Union  
5000 North Fraser Way  
Burnaby, B.C. V5J 5M3

For more information, contact the Fund Administrator at **604-456-7184** (Lower Mainland) or toll-free at **1-877-476-7184**, or by email <[jointbill29retraining@heu.org](mailto:jointbill29retraining@heu.org)>.

## HOW IS THE DECISION ABOUT FUNDING MADE?

The Fund Administrator will review each application, apply the formula, and make a decision on funding. The Fund Administrator will consult with the Joint Re-training Committee, as needed.

\* *FBA includes the following unions: HEU, BCGEU, IUOE, CSWU, IBEW, USWA, BCNU, UBCJA, UAJAP&P, and IUPAT.*