

Facilities Bargaining Conference Call

**November 29 –
December 1, 2021**

HYATT REGENCY HOTEL
655 Burrard Street,
Vancouver, B.C.

HOSPITAL EMPLOYEES' UNION 22nd FACILITIES BARGAINING CONFERENCE

THE TWENTY-SECOND FACILITIES BARGAINING CONFERENCE OF THE HOSPITAL EMPLOYEES' UNION WILL BE HELD AT THE **HYATT REGENCY HOTEL**, 655 BURRARD STREET, VANCOUVER, B.C.

CALL TO ORDER

The Facilities Bargaining Conference will be convened at 7 p.m. on Monday, November 29 and is scheduled to adjourn at the conclusion of business on Wednesday, December 1, 2021.

REPRESENTATION

Article 9, Section A (2) of the *Constitution and By-Laws* states:

Local Representation: Locals as described in this Constitution are entitled to the following representation to Facilities Bargaining Conferences:

- one hundred (100) Facilities Members or less – one (1) Delegate
- one hundred one (101) Facilities Members up to five hundred (500) Members – two (2) Delegates
- five hundred one (501) Facilities Members up to one thousand (1,000) Members – three (3) Delegates
- one thousand one (1,001) Facilities Members up to fifteen hundred (1,500) Members – four (4) Delegates
- fifteen hundred one (1,501) Facilities Members up to two thousand (2,000) Members – five (5) Delegates
- two thousand one (2,001) Facilities Members up to twenty-five hundred (2,500) Members – six (6) Delegates

The number of delegates your Local is entitled to send to the Facilities Bargaining Conference is in the attached letter. Credentials for that number are enclosed. Where there are discrepancies, the Constitution prevails.

- **The original GREEN credential form must be received in HEU's Provincial Office no later Wednesday, October 6, 2021 at 5 p.m.**
- A Facilities Bargaining **Registration fee** of fifty dollars (\$50.00) per delegate (Article 9, Section A (3), of the *Constitution and By-Laws*) shall be paid by each local on behalf of its delegates and this fee shall be deducted from the Local's rebates in the month following when registration forms are submitted to the Provincial Office, Burnaby Site.
Please DO NOT send a cheque.



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HOW TO SUBMIT PROPOSED BARGAINING DEMANDS

Proposed Bargaining Demands must be ratified by majority vote at a meeting (with quorum) of the sponsoring Local; they must also be signed by the chairperson and secretary-treasurer of the Local. **Please use the form provided.**

- **PROPOSED BARGAINING DEMANDS must be received in HEU's Provincial Office at least sixty (60) days prior to the Conference, no later than Wednesday, September 29, 2021 at 5 p.m.**
 - **By mail: 5000 North Fraser Way, Burnaby, B.C. V5J 5M3**
 - **By fax: 604-739-1510**
 - **By email: FBABargaining@heu.org**

You will receive a letter acknowledging the number of Bargaining Demands that your Local has submitted. If receipt has not been confirmed by October 15, 2021 please email FBABargaining@heu.org.

DELEGATE EXPENSES AND DEPENDANT CARE

Delegates will receive a letter of explanation from the Financial Secretary regarding the claiming of expenses, including lost wages, transportation costs and dependant care.

HOTEL ACCOMMODATION

The completed accommodation form must be received in HEU's Provincial Office no later than **Wednesday, October 6, 2021, 5 p.m. (faxes accepted).**

***Please note: Late accommodation and credential forms can only be accepted where there is documented proof (eg. post stamp or courier waybill) that they were sent prior to the deadline.**

SPECIAL NEEDS

If you have any health or special needs, please provide this information on the accommodation forms. Please do not contact the hotel directly.