



## HOSPITAL EMPLOYEES' UNION

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### PROVINCIAL OFFICE:

5000 North Fraser Way, Burnaby, BC V5J 5M3 • TEL: 604-438-5000 • FAX: 604-739-1510 • WEB: [www.heu.org](http://www.heu.org)

### **Vancouver Coastal Health Authority (VCH) and Vancouver Island Health Authority (VIHA) Locals Only**

February 25, 2022

Secretary-Treasurers

Dear Sisters, Brothers, and Friends:

### **Re: Invitation to apply for Prevention Steward pilot project position (2 positions)**

I am inviting interested HEU members from the Facilities Subsector working in the Vancouver Coastal Health Authority (VCH) or Vancouver Island Health Authority (VIHA) to apply to be a full-time prevention steward. Applicants must be qualified in the area of occupational health and safety.

A job description outlining the roles, responsibilities and qualifications is attached.

### **Background**

In 2019, the Facilities Bargaining Association (FBA) negotiated funding to implement a Prevention Steward pilot project. The funding allows for one (1) prevention steward position in each of the two health authorities – Vancouver Coastal Health (VCHA) and Vancouver Island Health (VIHA) – for a period of two years with a possible further extension of an additional year.

The two pilot projects will be based out of Vancouver General Hospital and Royal Jubilee Hospital. The projects will allow us to demonstrate the important collaborative role prevention stewards can play in supporting, developing and educating FBA Joint Occupational Health & Safety (JOHS) committee members in their important work. Prevention stewards will provide Facilities members with resources to resolve workplace health and safety problems. In addition they will work with employers on health and safety initiatives aimed at reducing hazards in the workplace.

Prevention stewards' wage rates and benefits will be matched to their existing classification and increment step under the Facilities Collective Agreement. Relocation costs are not provided as part of this arrangement, so applicants should be within commuting distance of Vancouver General Hospital or Royal Jubilee Hospital. The prevention steward will return to their regular position and or casual list upon completion of the project.

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## How to apply

Please send the following information to the Provincial Office by **5 p.m., Thursday, March 31, 2022**:

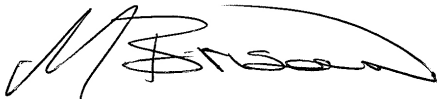
1. Your resume
2. A cover letter indicating:
  - Why you want to be a prevention steward
  - Why you will be an effective prevention steward
  - What OHS courses/workshops you have attended in the last three years
3. A completed application form (attached)

Please fill out the attached application form and send with your cover letter and resume to the **Provincial Office, Attention: Rometa Prasad**, OHS Department – either by mail, email to [rprasad@heu.org](mailto:rprasad@heu.org) or fax at 604-739-1510 **no later than Thursday, March 31, 2022**. Alternatively, an online form is available on our website at [www.heu.org](http://www.heu.org).

We will contact successful applicants by email to confirm further details. Please ensure the email address on your application is current and is your primary email contact where we will send information regarding the workshop. Once applicants have been notified, they will need to apply for Union Leave, where applicable.

If you have any questions, please do not hesitate to contact HEU OHS Director Georgina Hackett at [ghackett@heu.org](mailto:ghackett@heu.org) at the Provincial Office.

In Solidarity,



Meena Brisard  
Secretary-Business Manager

Attachment

cc: Chairperson  
Site Reps  
Reps and Directors