
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Miscellaneous

Class Series: Elevator Operator

Grid: 10

Class Title: Elevator Operator

I. Level Definition

Under general supervision operates assigned elevator.

II. Typical Duties

- (1) Operates elevator to transport doctors, patients, employees, visitors and freight to desired floor.
- (2) Supplies information to passengers with regard to location of services within the facility.
- (3) Answers and responds to elevator telephone.
- (4) Assists patients and visitors in and out of elevator.
- (5) Notifies maintenance department of any malfunction of elevator.

III. Qualifications

(1) Education, Training and Experience

Grade 10 or an equivalent combination of education, training and experience.

(2) Skills and Abilities

- (i) Ability to communicate verbally in a pleasant, courteous and patient manner.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to operate related equipment.
- (v) Ability to perform repetitive task on a continual basis.