

Local Project Fund Report



Please submit completed report to Financial.Secretary@heu.org within two (2) months of completion of local project. Funds will not be disbursed until report is submitted.

Local Name: _____ **Project Date(s):** _____

What was the local project?

What did your local achieve?

What did your local learn?

How many members did you collect contact information from? _____

If contact information was not collected, what was the reason?

Did the servicing representative and/or Provincial Executive members participate and how did they support the project?

FINAL COST OF PROJECT:

Lost Wages	Names	# of Hours
Equipment		
Supplies		
Community Outreach/Advertising		
Other Assistance requested (please be specific)		

Total Cost of Project \$ _____ Cost Share Amount To Be Paid \$ _____

Motion Passed at Quorate Local Meeting? YES NO

Receipts Attached? YES NO

Local Secretary-Treasurer - Print Name

Local Chairperson - Print Name

Local Secretary-Treasurer Signature

Local Chairperson Signature

FOR HEU PROVINCIAL OFFICE USE ONLY

DATE RECEIVED: _____