



July 13, 2023

Secretary-Treasurers

Dear Sisters, Brothers, and Friends:

**Subject: Know and Enforce Your Rights Workshop – Fall 2023**

HEU members are at the center of our union. Together, we are continuously working to build a stronger and more diverse union where members feel confident and ready to fight for improved wages and working conditions, safer workplaces, and social justice in our communities.

To encourage and support member activism in the union, HEU is offering a two-day workshop – *Know and Enforce Your Rights*. The Know and Enforce Your Rights workshop is an intermediate course for shop stewards and is offered to HEU members who are currently dealing with grievances and contract enforcement.

**If you have already received a minimum of three days of shop steward training and have 12 months' experience of handling grievances, you are eligible to apply for this course.**

In the Know and Enforce Your Rights workshop, members will:

- Build upon their knowledge of the collective agreement
- Foster confidence in enforcing the collective agreement and member rights
- Gains better understanding of the Duty to Accommodate
- Practice skills for dealing with member-to-member conflict

DATE	LOCATION	FORMAT	LOCATIONS OPEN TO ATTEND	APPLICATION DEADLINE
September 26 & 27	Kelowna	In Person	Interior Kootenay Regions	August 15
October 11 & 12	Burnaby	In Person	Powell River Sechelt Whistler to Hope Northern Region	August 29
October 25 & 26	Victoria	In Person	Vancouver Island Gulf Islands Regions	September 13

Completed applications should be addressed to the attention of Deanna Gill and submitted by email to [dgill@heu.org](mailto:dgill@heu.org) or fax 604-739-1510. Alternatively, an online fillable form is available on our website at [www.heu.org](http://www.heu.org).

We will contact successful applicants by email to confirm further details. Once applicants have been notified, they will be required to apply for leave of absence for union business.

If you should have any questions regarding this workshop, please contact Deanna Gill by phone 604-456-7165 or 1-800-663-5813 ext. 7165.

In solidarity,



**Meena Brisard**  
Secretary-Business Manager

Attachment

cc: Chairpersons  
Reps and Directors  
Provincial Executive