

Local supplies and materials order form



How to order for your local

Supplies and materials listed in this form are supplied to locals at no cost.

Forms must be signed by your local Secretary-Treasurer and your Chair or Site Rep.

Items will be sent to the shipping address on your order form.

You can send this form one of two ways:

- Fill out this PDF, save, and email it
- Print the PDF, fill out by hand and fax

Email: mailroom@heu.org

Fax to 604-739-1519

If you have any questions, please contact the Mailroom at the Provincial Office at mailroom@heu.org or call 1-800-663-5813 (toll-free).

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QTY	ITEM
Out of stock	Accounting ledger
	Application for membership card
	Ballots – blank (100/bundle)
	Change of membership data form
	Classification job review request pad (9 forms/pad)
	Constitution & Bylaws
	Contracts: <input type="checkbox"/> Facility <input type="checkbox"/> Community Subsector <input type="checkbox"/> Community Social Services
	Contracts: For “Independent” and “Other” contact your regional union representative
	Death benefit fund card
	Grievance pad with log (9 forms/pad)
	Independent professional responsibility form
	Lanyard – HEU
	Local activities report form
	Local attendance record form
	Local letterhead
	Local minutes form
	Local officer form
	Look who’s dropping in form
	LPN professional responsibility form
	Membership meeting notice – Local Meeting
	Membership meeting notice – Special Meeting
	New member kit
	Officers guide to resolving conflict
Out of stock	Pen – HEU
	Placard – blank (14” x 22”)
	Placard – HEU supports (14” x 22”)
	Quarterly report pad (13 forms/pad)
	Retirement pin & report form – Name of member(s):
	Supervisor’s handbook
	Union fact sheet
	Union meeting stickers (24/sheet)
	Workload journal
	Workload incident report form

CONTACT INFORMATION: please print CLEARLY

FACILITY NAME _____ LOCAL _____ DATE _____

SHIPPING ADDRESS _____

SIGNATURE OF SECRETARY-TREASURER _____

SIGNATURE OF CHAIRPERSON or SITE REPRESENTATIVE _____