



March 7, 2024

Secretary-Treasurers

Dear Sisters, Brothers, and Friends:

**Subject: Webinar on Joint Occupational Health and Safety Committee (JOHSC)
Appointment Process for HEU Local Executive**

In HEU, the local executive is responsible for the selection and appointment of JOHSC worker representatives and worker health and safety representatives in smaller workplaces. The JOHSC plays an important role in workplace health and safety, giving members a voice in matters relating to health and safety issues at their workplace.

HEU Online Webinars: March and April 2024

To complete the process for HEU locals to appoint members to JOHSC, it is important that the local executive members understand when a JOHSC is legally required. This is accomplished at the local level through steps taken to ensure a fair and transparent process, and, importantly, the process ensures employers receive consistent notification of our union's right to appoint in accordance with the *Workers' Compensation Act*.

HEU is inviting local executive members to a webinar where we'll walk you through the process of appointing representatives in your local and answer your questions. This webinar is hosted by HEU's health and safety prevention staff, and will cover:

- When is a JOHSC required?
- When is a worker health and safety representative required?
- How does a local make appointments?
- Where to find resources, including guides and documents, to assist in the appointment process.

The webinar will be held on Zoom. Each class is limited to 50 participants. This is an unpaid one-hour educational webinar and is not eligible for union-paid leave. A computer or electronic device with internet access, audio and video is required.

Webinar Dates	Time
Wednesday, March 27	9:30 a.m. – 10:30 a.m.
Wednesday, April 10	9:30 a.m. – 10:30 a.m.

Please register here: <https://www.heu.org/registration-ohs-webinar>

If you should have any questions regarding this webinar, please contact Roma Prasad by phone at 604-456-7158 or by email at OHSapplications@heu.org.

In solidarity,

A handwritten signature in black ink, appearing to read 'Meena Brisard', with a stylized flourish at the end.

Meena Brisard
Secretary-Business Manager

Attachment

cc: Chairpersons
Reps and Directors
Provincial Executive