

HEU Local Guide



KEY DEFINITIONS

Shift label

Identifies the shift type ex: D (day shift), E (evening shift).

Legend

Defines the start and end time of a shift label.

Master Rotation

A series of shift labels organized in a pattern with a start and end point that repeats.

Line Rotation

One position with fixed shifts.

Block Rotation

Group of lines with the same pattern, with the start/end at different points in the rotation.

Length

Number of weeks in the schedule.

FTE

Full time equivalency.

Baseline

Number of workers needed for each shift per day.

Simple, Moderate or Complex Rotation

Whether a rotation is considered simple, moderate or complex is based on several factors, such as shift types, even or uneven baselines, different paid hours, the number of positions, and if it is a regular hours or extended hours rotation.