



# SMALL AND MID-SIZED LOCAL SUPPLEMENT (SMLS) APPLICATION

**APPLICATION DEADLINE: JUNE 30, 2025 AT 5:00PM**

The Small and Mid-sized Local Supplement (SMLS) is intended to assist small and mid-sized locals with ongoing costs which exceed the funds available to them through their month dues rebates. The SMLS is being provided in recognition that these locals do not benefit from economies of scale available to larger locals in their purchase of goods and services.

Eligible locals who meet the requirements for the SMLS will receive the **\$1,500 annual payment**. This is in addition to the local dues rebates.

**Local eligibility:**

- 500 members or less (dues paying members as calculated by Provincial Office based on payroll records).
- Submitted their first quarterly report for 2025 to the Financial Secretary (attach a copy, along with the bank statements for that quarter)
- Attached a copy of most current bank statement (i.e. if you are submitting your application in May, you must provide your April 2025 bank statement, in addition to the bank statements for your quarterly report)
- Identify that the support is required

**Please note that the locals must apply annually for the SMLS. This supplement is not cumulative – locals cannot apply retroactively for the SMLS for previous years.**

Provide the following information		
Local name		
Local contact address		
Local contact e-mail		
Have you attached a copy of your first quarter financial report (from March 2025)	Yes	No
If no, have you submitted your Q1 report to Provincial Office?	Yes	No
Have you included your local's most current bank statement with this application?	Yes	No
Does your local require the small mid-size supplement to assist with ongoing costs?	Yes	No

Local Chairperson	Local Secretary-Treasurer
Name	Name
Signature	Signature
Date	Date

**Please note that both the chairperson and secretary-treasurer must sign this application**

<b>Submit form and documents to:</b> <a href="mailto:LocalSupplement@heu.org">LocalSupplement@heu.org</a> OR Hospital Employees' Union Attention: Local Supplement 5000 North Fraser Way Burnaby, B.C. V3J 5M3	<b>DEADLINE: JUNE 30, 2025</b>
	<b>Please answer all questions and remember to include all supporting documents requested.</b>