Local Supplies Order Form

How to order for your local

Supplies and materials listed in this form are supplied to locals at no cost.

Forms must be signed by your local Chair, Secretary-Treasurer or Site Rep.

Items will be sent to the shipping address on your order form.

You can send this form one of two ways:

- Fill out this PDF, save, and email it
- Print the PDF, fill out by hand and fax

Email: mailroom@heu.org
Fax to 604-739-1510

If you have any questions, please contact the Production Centre at the Provincial Office by email at mailroom@heu.org or by phone at 604-456-7131 or 1-800-663-5813 (toll-free).

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QTY	ITEM
	Accounting ledger **(Maximum of 1 ledger)**
	Application for membership card
	Ballots – blank (100/bundle)
	Calendar stickers - union meeting (108 stickers/sheet) **Maximum of 1 sheet**
	Classification job review request pad (9 forms/pad) **Maximum of 2 pads**
	Comprehensive Report – FBA
	Constitution & Bylaws (2024)
	Collective agreement: Facilities Subsector - FBA (2022-2025)
	Collective agreement: Community Social Services - Community Living - CSSBA (2022 – 2025)
	Collective agreement: Community Social Services - General Services - CSSBA (2022 – 2025)
	Collective agreement: Community Health - CBA (2022 – 2025) **Printed**
Contact Rep	Collective agreement: Independent and Other
	Death benefit fund card
	Grievance pad with log (9 forms/pad) **Maximum of 2 pads**
	Lanyard – HEU
	Local activities report form
	Local attendance record booklet **(Maximum of 1 booklet)**
	Local minutes form
	Local officer form
	Look who's dropping in form
	Membership meeting notice – Local Meeting
	Membership meeting notice – Special Meeting
	New member kit
	Officers guide to resolving conflict
	Pen – HEU
	Pin – HEU (initiation of member)
	Quarterly report pad (13 forms/pad) **Maximum of 2 pads**
	Retirement report form – Name of member(s):
	Supervisor's handbook
	Union fact sheet
	Workload journal
	Workload incident report form

NAME OF LOCAL CHAIR, S-T or SITE REP _____

FACILITY NAME _____ LOCAL _____ DATE _____

SHIPPING ADDRESS _____

SIGNATURE OF LOCAL CHAIR, S-T or SITE REP _____

HOSPITAL EMPLOYEES' UNION • 5000 North Fraser Way, Burnaby, BC V5J 5M3 • TEL: 604-438-5000 • FAX: 604-739-1510 • WEB: www.heu.org