



September 29, 2016

Secretary-Treasurers

Dear Sisters and Brothers:

Re: 57th BC Federation of Labour Constitutional Convention

Last week the BC Federation of Labour issued its Call for their Constitutional Convention taking place **November 28 – December 2, 2016** at the Vancouver Convention Centre (East).

This year, HEU will be sending a total of **142 delegates – 19 Provincial Executive members, including the additional PE member for Fraser Valley and 123 members from individual Locals**. HEU's three (3) full-time officers will also attend as automatic delegates from the Executive Council of the Federation.

The BC Federation of Labour will be holding a Diversity Forum and Young Workers Forum on Sunday, November 27, 2016. Further details will be provided at a later date.

Please ensure delegate selection for the BC Fed Convention is included on your October Local meeting agenda. Delegates must be elected at a meeting with quorum, but if necessary, the election process can also be done at a special meeting. Please note that all delegates/alternates must also meet the eligibility requirements as outlined in Article 4 of the HEU Constitution and By-laws. In cases where you are electing more than one (1) alternate, please indicate the order in which they were elected.

We encourage Locals under 250 members to apply. This year we will begin our small Local rotation selection with the **Tofino Local**, and proceed alphabetically through Locals of under 251 that have applied, until we have filled all the credentials that are available. Locals of 250 members or less are asked to elect one (1) person, plus one (1) alternate, who will attend as a delegate if their Local is selected in the rotation.

The actual number of Locals selected in the small Local rotation is dependent on the number of credentials left after the Locals of 251 or more members receive their credentials.

The attached delegate entitlement list is based on the average number of dues paying members for the six (6) month period of **January 2016 – June 2016**.

Please ensure that the attached delegate application form is completed in full, signed by both the Chairperson and Secretary-Treasurer of the Local, and returned to Provincial Office, **attention of Candice Klein** via fax: 604-739-1510; email: cklein@heu.org; or mail: HEU, 5000 North Fraser Way, Burnaby BC, V5J 5M3 no later than **noon, Friday, November 4, 2016**.

Local delegate entitlement is determined by the number of members in your Local as per Article 8 of the HEU Constitution and By-laws, as follows:

0 – 250	(Members selected on a rotational basis in alphabetical order)
251 – 350 members	1 Delegate
351 – 450 members	2 Delegates
451 – 600 members	3 Delegates
601 – 800 members	4 Delegates
801 – 1000 members	5 Delegates
1001 – 1200 members	6 Delegates
1201 – 1400 members	7 Delegates
1401 – 1600 members	8 Delegates
1601 – 1800 members	9 Delegates
1801 members & over	10 Delegates

HEU will cover wages, travel, accommodation, per diems, dependent care and the registration fee as per HEU policies.

As always, the BC Federation of Labour Convention is an opportunity for HEU to raise our issues in the house of labour and to learn from other trade unionist about their campaign victories and challenges. I encourage all Locals to take advantage of this opportunity and to gain knowledge from the experience.

I recognize the timelines are tight, however, the BC Federation of Labour Convention Call has just been issued and is in accordance with their Constitution.

If you require any further information, please don't hesitate to contact me at 604-456-7003 or at 1-800-663-5813, extension 7003. I can also be reached via e-mail at velkins@heu.org.

In solidarity,



Victor Elkins
President

Enclosures

cc: Chairpersons
Provincial Executive
Reps and Directors