I. **Level Definition**

Positions at this level supervise Media Services Technicians IV and provide media services such as medical/scientific photography, operation and maintenance of a colour processing/printing facility, and/or visual interpretation and filming of video presentations.

II. **Typical Duties**

1. Supervises Media Services Technicians IV by scheduling and co-ordinating work assignments, evaluating employee performance and determining related training and orientation requirements.

2. Performs medical/scientific photography such as photographing the human body, cadavers and pathological specimens; photographs surgery under sterile conditions; makes radiograph reductions; and photographs research set ups and laboratory subjects such as bacteriological cultures.

3. Produces media packages such as video, photography and audio slides/tapes by interpreting scripts, determining and assessing requirements, planning and co-ordinating the production of video films and tapes, and reviewing media packages.

4. Oversees the operation and maintenance of a colour processing and printing laboratory.

5. Develops new or modifies existing techniques, implements and monitors standards of quality control.

6. Performs other related duties as assigned.

III. **Qualifications**

1. **Education, Training and Experience**

   Grade 12, graduation from a recognized course in media resources plus five years’ recent, related experience, including one year in a supervisory capacity, or an equivalent combination of education, training and experience.

2. **Skills and Abilities**

   (i) Ability to communicate effectively both verbally and in writing.
   (ii) Ability to deal with others effectively.
   (iii) Physical ability to carry out the duties of the position.
   (iv) Ability to supervise.
   (v) Ability to organize work.
   (vi) Ability to operate related equipment.