I. Level Definition

Positions at this level complete patient/resident assessments and provide related counselling.

II. Typical Duties

1. Interviews patients with social and/or emotional problems in order to identify problems and needs; obtains additional information as required from a variety of sources such as family and nursing staff.

2. Assesses problems by consulting with a variety of resource areas such as occupational therapy, social worker, family and nursing/medical staff to identify patient’s needs and sets up treatment plan.

3. Performs therapeutic counselling, utilizing a variety of techniques such as one-on-one, group and family counselling.

4. Reviews patient's progress and modifies treatment plan as required.

5. Assigns tasks to designated staff and provides related training and orientation.

6. Schedules work assignments and provides direction to designated volunteers.

7. Performs other related duties as assigned.

III. Qualifications

1. Education, Training and Experience

Graduation from a recognized degree program in Social Science plus one year's recent, related experience or an equivalent combination of education, training and experience.

2. Skills and Abilities

   (i) Ability to communicate effectively both verbally and in writing.
   (ii) Ability to deal with others effectively.
   (iii) Physical ability to carry out the duties of the position.
   (iv) Ability to organize work.
   (v) Ability to operate related equipment.