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## FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

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**Job Family:** Patient Care Technical

**Class Series:** Pathology Attendants

**Grid:** 31

**Class Title:** Pathology Attendant II (Supervisor)

### **I. Level Definition**

Under the direction of the Pathologist, positions at this level prepare cadavers for autopsy, perform autopsy procedures and supervise Pathology Attendants I.

### **II. Typical Duties**

1. Supervises Pathology Attendants I and other designated staff by performing duties such as scheduling and coordinating work assignments, evaluating employee performance and determining related training and orientation requirements.
2. Prepares for autopsy by performing duties such as preparing cadaver, setting out and sterilizing equipment and supplies and ensuring that signed permission for autopsy and identity of cadaver are matched.
3. Under the close supervision of the Pathologist, performs autopsy procedures such as reviewing cadaver prior to autopsy, reporting observations, dissecting and eviscerating cadaver.
4. Assists Pathologist with dissecting of specimens/organs during autopsy.
5. Identifies and cuts selected autopsy specimens/organs, performs gross examinations of selected specimens and dictates gross descriptions.
6. Prepares and preserves specimens/organs as directed; replaces organs and sews up cadaver.
7. Receives, labels, delivers, stores and discards specimens/organs as directed.
8. Assists Pathologist with forensic and academic work by performing duties such as obtaining toxicology samples as per established guidelines, ensuring integrity of evidence and preserving specimens for research.
9. Maintains records of morgue admissions, discharge and autopsies performed; lists cadaver clothing and valuables and transfers for safe keeping.
10. Makes arrangements for and prepares relatives to view bodies; prepares body for viewing.
11. Maintains morgue supplies and equipment as required.
12. Performs other related duties as assigned.

### **III. Qualifications**

#### **(1) Education, Training and Experience**

Grade 12, completion of anatomy courses plus two years' recent, related experience or an equivalent combination of education, training and experience.

#### **(2) Skills and Abilities**

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to supervise.
- (v) Ability to organize work.
- (vi) Ability to operate related equipment.